

Pleasant Hill Goshen Fire & Rescue
Pleasant Hill Rural Fire Protection District
Goshen Rural Fire Protection District
Joint Board Meeting/Zoom Meeting
September 14, 2021

Call to Order

The Hybrid meeting (Online Zoom/in station) Joint Board Meeting was called to order at 6:36 p.m. by Fire Authority Board President, Willie Bronson.

Flag Salute

Attendance:

Pleasant Hill Board Members – At Station 501: President Terry McDiarmid, Vice President Todd Anderson, and Board Member Kevin Flory. **Absent:** Secretary/Treasurer Rhett Green and Board Member Darrell Shoemaker

Goshen Board Members – At Station 501: President William Bronson, Vice President Rose Reinertson, and Board Members Steve Lovely, and Tom McClellan. **Absent:** Secretary/Treasurer Cameron Saxon

Pleasant Hill Goshen Fire & Rescue Board Members – At Station 501: President William Bronson, Secretary/Treasurer Tom McClellan, and Vice President Terry McDiarmid. **Absent:** Board Member Darrell Shoemaker

Staff – Fire Chief Andrew Smith, Administrative Assistant Bonnie Graham, and Executive Assistant Haley Meshnik.

Welcome to Visitor: Bob Schutte and GT Miller

Message from Bob Schutte: He exclaimed that this work session was supposed to set a time and date for the next work session/public meeting to show the Pleasant Hill station to the public.

Message from GT Miller: 10 years ago, Pleasant Hill looked into replacing the station. That board was looking for numbers and they returned with a proposal after viewing two engineering reports. There were two options: 1. Tear it down or 2. Reinforce the middle section of the building. They came up with a plan to eliminate all the buildings, to rebuild for drive through engine bays. Miller would like to see the public tour of the station so they can witness the station's condition. He feels it is not a safe place to be. Miller explained that the new section of the station had issues, also. There is dry rot, fungi, and we cannot get it to today's standards. As a reference, in 2012, the 1st attempt at a new station, the plan was \$0.86 per 1000 equaling about \$3.5million. But he reminds the board that you can't predict numbers until we see specks. He is not in support of a big city looking station and moving the location was not welcomed in the past. His conclusion was the importance of station tour for the public.

Todd Anderson asked what the value of the capital assets inside the Pleasant Hill station were. He wants to understand the urgency of what would be lost if there was a small seismic event that happened today. What is the risk factor of delaying the new station? Chief Smith will make a list to present to the board next month.

Terry McDiarmid agreed and that we need to understand what is needed so they are organized, on the same page, and ready to show the fire station to the public. But it's agreed that it's crunch time.

Rose Reinertson shared that on previous ballots there was a message explaining the urgency, but there was someone who was putting out misinformation.

Kevin Flory repeated that it's important that the board members be unified.

Correspondence:

- Nothing to report

Approval of Previous Meeting Minutes

- a. **PLEASANT HILL Minutes of August 10, 2021, in Person Work Session Minutes and Regular Joint Board in Person Meeting Minutes** - The minutes of the August 10, 2021, Work Session and Regular Joint Board in Person Meeting were both reviewed. **Terry McDiarmid made a motion to approve the minutes of the August 10, 2021, Work Session and Regular Joint Board in Person Meeting. Todd Anderson seconded. Motion passed 3-0.**
- b. **GOSHEN Minutes of August 10, 2021, in Person Work Session Minutes and Regular Joint Board in Person Meeting Minutes** - The minutes of the August 10, 2021, Work Session and Regular Joint Board in Person Meeting were both reviewed. **Tom McClelland made a motion to approve the minutes of the August 10, 2021, Work Session and Regular Joint Board in Person Meeting. Steve Lovely seconded. Motion passed 4-0.**
- c. **PLEASANT HILL GOSHEN FIRE & RESCUE Minutes of August 10, 2021, in Person Work Session Minutes and Regular Joint Board in Person Meeting Minutes** - The minutes of the August 10, 2021, Work Session and Regular Joint Board in Person Meeting were both reviewed. **Tom McClelland made a motion to approve the minutes of the August 10, 2021, Work Session and Regular Joint Board in Person Meeting. Terry McDiarmid seconded. Motion passed 3-0.**

Review of Monthly Financial Reports

Pleasant Hill RFPD

****Transaction List & Financial Review.** The Board reviewed the financials and transaction list. Todd Anderson made a motion to approve the Pleasant Hill RFPD Financials and to pay the Pleasant Hill bills. Terry McDiarmid seconded. Motion passed 3-0.

Goshen RFPD

****Transaction List & Financial Review.** The Board reviewed the financials and transaction list. Steve Lovely made a motion to approve the Goshen Financials and to pay the Goshen bills. Tom McClellan seconded. Motion passed 4-0.

Fire Authority

****Transaction List & Financial Review.** The Board reviewed the financials and transaction list. Tom McClellan made a motion to approve the Fire Authority Financials and to pay the fire authority bills. Terry McDiarmid seconded. Motion passed 3-0.

Chief Smith shared that the audit is underway.

Staff Reports

Fire Chief's Report

**The Board reviewed the Fire Chief Report and further staff reports, which were attached as addendums and are available on file.*

- The main take away was that there were "A lot of calls last month."
- Note the OFDDA Fall Conference in Ashland this November. If you have interest in going, talk to Chief Smith.

Recess to Executive Session At 7:10 p.m. the Fire Authority Board President Willie Bronson announced the Fire Authority Board of Directors would now enter executive session under ORS 192.660(2)(i)(8) to review and evaluate the employment related performance of the Chief Executive Officer in which an open hearing had not been requested. All present board members, Chief Smith, and the Executive Assistant attended. When the regular session opens back up there will be an opportunity to adopt/approve the appraisal at that time.

Return to Open Session Fire Authority Board President returned the Board to open session at 7:43 p.m.

Approval of Chief Smith's Performance Review, his annual step increase, and his recommendation of a bonus for the staff.

Acceptance of the annual performance review of the Fire Chief

Terry McDiarmid made a motion to accept the annual performance review of Chief Smith and approved step increase in salary. Tom McClellan seconded. Willie Bronson made an amendment to include that it was a favorable performance. Motion passed 3-0.

Motion to approve the requested bonus for the staff

Terry McDiarmid made a motion to accept the requested bonus for the staff. Tom McClellan seconded. Motion passed 3-0.

Unfinished Business

- **Goshen Lot Line Quitclaim:** No new developments.

New Business

1. Any actions from the preceding Work Session

- a. Fire Authority will have a work session in October.
- b. Board thinks the open house at the Pleasant Hill station is needed, but they think it's premature to schedule it next month. They want to make sure they lay the right groundwork to make it successful. They feel if they rush it, it could result to another failed election.
- c. They are considering the new path of a merger, but they know they must get the numbers behind this decision. They know they need to make it sellable to Goshen residents.
- d. It's important to sell the benefits that both districts will gain from this decision.
- e. Decision to have a work session at 5:30, before the October Board meeting.
- f. Willie Bronson wants to look at numbers and talk with Terry McDiarmid before the meeting to stage a foundation to the next meeting in the hopes of making it efficient and organized.
- g. The OFDDA Board Workshop on Oct 13th in Junction City. Let Chief Smith know if you would like to attend. Rose Reinertson and Kevin Flory plan to attend.

Willie Bronson adjourned the meeting at 8:01 p.m.

Respectfully submitted,

Haley Meshnik
Recording Secretary