

Pleasant Hill Goshen Fire & Rescue
Pleasant Hill Rural Fire Protection District
Goshen Rural Fire Protection District
Joint Board Meeting
October 8, 2019

Call to Order

The Board meeting was called to order at 6:54 p.m., following the work session, by Board President Ryan Martin.

Flag Salute

Attending

Pleasant Hill Board Members – President Ryan Martin, Secretary/Treasurer Mark Allen, Board Members Alan Mathews and Darrell Shoemaker. Absent: Vice President Terry McDiarmid.

Goshen Board Members – President Willie Bronson, Vice President Tom McClellan, Secretary/Treasurer Dan Menk, Board Members Rose Reinertson and Steve Lovely.

Pleasant Hill Goshen Fire & Rescue Board Members – President Ryan Martin, Vice President Willie Bronson and Board Member Rose Reinertson. Absent: Secretary/Treasurer Terry McDiarmid

Staff – Fire Chief Andrew Smith, Division Chief Barnhart, Lt. Chris Garcia, Administrative Assistant Sarah Hallenbeck.

Welcome to Visitors: Ben Collen.

Correspondence

None.

Approval of Previous Meeting Minutes

- a. **PLEASANT HILL Minutes of September 10, 2019 Regular Joint Board Meeting** - The minutes of the September 10, 2019 Regular Joint Board Meeting were reviewed. **Mark Allen made a motion to approve the minutes of the September 10, 2019 Regular Board Meeting as presented. Alan Mathews seconded. Motion passed unanimously.**

Minutes of September 10, 2019 Joint Work Session Meeting - The minutes of the September 10, 2019 Joint Work Session Meeting were reviewed. **Alan Mathews made a motion to approve the minutes of the September 10, 2019 Joint Work Session Meeting as presented. Mark Allen seconded. Motion passed unanimously.**

- b. **GOSHEN Minutes of September 10, 2019 Regular Joint Board Meeting** - The minutes of the September 10, 2019 Regular Joint Board Meeting were reviewed. **Rose Reinertson made a motion to approve the minutes of the September 10, 2019 Regular Joint Board Meeting as presented. Tom McClellan seconded. Willie Bronson and Dan Menk abstained due to absence. Motion passed.**

Minutes of September 10, 2019 Joint Work Session Meeting - The minutes of the September 10, 2019 Joint Work Session Meeting were reviewed. **Rose Reinertson made a motion to approve the minutes of the September 10, 2019 Joint Work Session Meeting as presented. Tom McClellan seconded. Willie Bronson and Dan Menk abstained due to absence. Motion passed.**

- c. **PLEASANT HILL GOSHEN FIRE & RESCUE Minutes of September 10, 2019 Regular Joint Board Meeting** - The minutes of the September 10, 2019 Regular Joint Board Meeting were tabled until quorum of attending board members are available.

Minutes of September 10, 2019 Joint Work Session Meeting - The minutes of the September 10, 2019 Joint Work Session Meeting were tabled until quorum of attending board members are available.

Review of Monthly Financial Reports

Chief Smith explained we are still waiting for our audit process to be completed. Some communication issues have arisen and therefore we have been unable to have our audit questions responded to. Admin staff will continue to try to work to contact the audit team to get this resolved. The board expressed interest in being provided cost recovery stats at the next meeting. Admin staff will work to get this information and bring it to the next board meeting.

Pleasant Hill RFPD

****Transaction List.** The Board reviewed the transaction list. **Mark Allen made a motion to pay the districts bills. Alan Mathews seconded. Motion passed unanimously.**

Goshen RFPD

****Transaction List.** The Board reviewed the transaction list. **Dan Menk made a motion to pay the districts bills. Rose Reinertson seconded. Motion passed unanimously.**

Fire Authority

****Transaction List.** The Board reviewed the transaction list. **Ryan Martin made a motion to pay the fire authority bills including approval of check #1716 (McDiarmid Controls). Willie Bronson seconded. Motion passed unanimously.**

Staff and Volunteer Reports

a. **Fire Chief Report: October 2019**

1. **Recap of Some Significant Incidents for September** – Here is a quick look at a few of our more serious incidents handled by or responded to by Pleasant Hill Goshen Fire & Rescue.
 - a. **9/24** – Critical MVA with Semi and Car – 1 fatality and 1 trauma patient. PHG response of 8 personnel during daytime hours.
 - b. **9/28** – Assistance to South Lane for an MVA with 4 trauma patients including child. Provided personnel to assist with care and helped shuttle equipment due to number of crew that had to ride to the hospital on medic units.
2. **Grant Status** – This has been a weird year for the AFG grants. These are the FEMA grants that provide serious funding to agencies like ours. You may recall I submitted two applications for AFG. Both applications made it to the funding round through the review but as of 10/2 had not been funded. We were told that all grants would be awarded by 9/30 so we're assuming at this point that we were not successful unfortunately. I'm still waiting for official turn down notice. Usually grants start much earlier and go weekly but this year they were announcing grants randomly over the last month. If something changes, I will of course share but this year does not appear successful.
3. **Audit Status** – I am a little disappointed regarding the audit status. We have some numbers we are not in agreement but, so far, the questions haven't been answered or resolved therefore the audit is still pending. We were led to believe it would be done around now but currently it doesn't appear to be that close. We will keep you informed. We fortunately do know our beginning cash numbers and they are very strong for the 2019/2020 fiscal year.
4. **Payroll Company** – New Payroll company is in service and ironing out kinks as we speak.
5. **First Net vs. Verizon** – Thank you for your direction last month. After no successful resolve by First net and a new bill that was EVEN higher, we have terminated First Net and made the transition to Verizon. During the termination process First Net management reached out to me to apologize for the lack of customer service from their agent, and also review the account. While we are still leaving, they are redoing the billing back about 5 months and crediting our account some funds up to our termination time. This will lessen some of the burden. Reality is that First Net, because of their own changes, still couldn't provide us an affordable service and thus I terminated. Verizon will meet or undercut our previous AT&T service at minimum and be no less than revenue neutral. We have our new phones, and our iPads are just arriving.

UPDATES: Chief Smith let the boards know that after First Net reviewed their plan they were still going to be well over what we had been paying or will pay with our new plans with Verizon therefore our switch will be providing the cost savings that we were looking for. We will be selling back the other iPad's and recoup some of the money we lost by switching to Verizon and buying new equipment.

b. Division Chief's Report

October Presentation of Operations and Training in September

Operations:

In September we received a total of 81 calls for service from all three stations in both battalions combined. We ran an average of 2.7 calls per day, which is a normal reprieve in call volume as we switch from summer to winter call activities. Battalion 51 had 35 emergency calls, and Battalion 52 had 32 calls. Thankfully, most of the Battalion 52 calls were during normal business hours and we were able to cover these with crews stationed in station 502 during daytime hours since we have been running with as many as nine responders during the days while there was no school in session. In addition to these calls for service, 14 more were received in neighboring districts. In total, our staff and volunteers responded to 40 EMS calls, 15 MVA, and 2 fires, and 1 call classified as "other". This represents the "true emergency" calls we responded to, but in addition to these we received an additional 23 calls for service that were either false alarms, or we were disregarded prior to arriving.

Training:

We are heavily involved with DPSST this month and the next three coming months while we complete some advanced FFII skillsets with their custom props. Our current entry level Firefighter academy is running full speed ahead and I am glad to say we are still sponsoring the same four candidates we started with. We are also concurrently running an apparatus operator course which should conclude in just a few more weeks.

UPDATES: Division Chief Barnhart explained the call stats presented to the Boards which show our call volume split 50/50 between districts. He praised our organizations coverage and high numbers of personnel responding on calls.

c. Volunteer Association Report

No Report.

Unfinished Business

a. Fire Authority

- i. Consolidation/Reformation Discussion Continuation (placeholder)
Chief to return next month with information on the RFP for the board.

b. Pleasant Hill Action Items

- i. None.

c. Goshen Action Items:

- i. None.

New Business

a. Fire Authority Action Items:

- i. Approval for Execution of RFP Process following Work Session
No action needed.

b. Pleasant Hill Action Items:

- i. None.

c. Goshen Action Items:

- i. None.
- ii. Goshen – Other (President Request)

Policy Updates

- a. No Updates

Willie Bronson made a motion to adjourn the meeting. Rose Reinertson seconded. Meeting adjourned the meeting at 7:28 p.m.

Respectfully submitted,

Sarah Hallenbeck
Recording Secretary

Approved